

MINUTES

Public Health Advisory Committee of the
Health & Human Services Board
Thursday, February 11, 2016 - 8:05 to 9:14 a.m.

MEMBERS PRESENT: Dr. Steven Andrews, Waukesha County Medical Society; Dr. Ross Clay, Medical College of Wisconsin; Dr. Marshall Jennison; Jessica Kadow, Hispanic Health Resource Center; Mary Smith, Aging & Disability Resource Center of Waukesha County; Sarah Ward, Environmental Health Division; and JoAnn Weidmann, Co-Member.

EX OFFICIO Members Present: Dr. Nancy Healy-Haney, Waukesha County Public Health Manager; Benjamin Jones, Waukesha County Public Health, Health Officer; and Jan Leuenberger, Waukesha County Public Health.

MEMBERS ABSENT: Kerri Ackerman, Waukesha Community Health Center

EX OFFICIO Members Absent: none

- I. Meeting was called to order by Dr. Clay at 8:05 AM.
- II. Dr. Clay motioned to postpone the minutes of January 14, 2016, to later in the meeting as they were first distributed at the beginning of the meeting.
 - Dr. Clay reported to the Committee that he had e-mailed County Board Supervisor Duane Paulson regarding the need for representation/a liaison from the Health and Human Services Board and is awaiting a reply.

III. Committee Reports:

Health & Human Services Board Report:

- No representative. No report.

Environmental Health Division Report: Sarah Ward

- It was brought to the Committee's attention that Pat Smith's, Environmental Sanitarian, replacement would be starting on Monday, February 15th. It was noted the person is straight out of college and will require some training.
- Attention was drawn to the new Dangerous Dog code. It was noted that a dog declared dangerous in the City of West Allis was trying to move to Menomonee Falls. Due to the new Dangerous Dog code, the municipality was able to deny the move in accordance with the new ordinance.
- It was brought to the Committee's attention there is a graduate intern in the Budget Division looking for a Capstone project. The Budget Manager, Linda Witkowski, suggested the intern speak to the Environmental Health Division about dog licensing in Waukesha County. Dog licensing is viewed as an untapped resource. It is estimated that only roughly 20% of the dogs in Waukesha County are licensed. The procedure for licensing was outlined from the County Clerk's office to the Municipal Clerks who sell licenses. Attention was brought to the fact that there are no county run shelters so a portion of the income obtained from the licenses in the municipalities goes toward one of the contracted shelters: HAWS or Elmbrook, for services such as: stray animals, dog catchers, etc. It was also noted the Environmental Health Division receives \$2 from each license sold to off-set the costs of their rabies and humane animal programs. There was discussion regarding the fact a lot of people do not license their dogs and how a Capstone project may help navigate different options for collecting fees and creating an easily accessible database to look up dog licenses for the Sheriff's Department and others. There would be many stakeholders involved in this project so it will take time to consider all the options carefully.

Public Health Advisory Committee
February 11, 2016 Meeting Minutes

- It was noted that the Department of Natural Resources (DNR) has a new total coliform rule for public water supplies that if an establishment has coliform in exceedance of standards they no longer are required to post results for public viewing. The Nature Conservancy (TNC) has current rules if coliform is in exceedance of standards it must be posted for the public to view. It was pointed out that this new ruling will affect a lot of restaurants in Waukesha County. The Environmental Health Division is looking for an interpretation of the new ruling from the DoD Advanced Geophysical Classification Accreditation Program (DAGCAP) and the Wisconsin Department of Health Services (DHS). There was discussion regarding the consequences of not posting coliform notices. Because of the timing of this new rule and the DAGCAP and DHS merger, it is uncertain how this process will move forward. It was brought to the Committee's attention that because of the merger between DAGCAP and DHS there are monthly meetings by webinar.
- There was discussion regarding temporary events and how there is no consistent method to license temporary facilities. It was noted Waukesha County issues an annual temporary permit which is good for whole year. Under the annual temporary permit there is an inspection for each event but there are no additional inspection fees. If an applicant has a valid annual permit from another county, Waukesha County only charges a \$25 extension fee. It was noted other counties charge a per day, or per event fee. Waukesha County does not honor those. There is a new proposal at the State level that if a vendor is only working in one county/jurisdiction, that county can issue a permit. If a vendor wants to operate outside of the initial county's jurisdiction, they will need to pay an additional State fee and the issuing county can charge an inspection fee. It was noted that Waukesha County's fee structure has been consistent so these changes will not have a big impact. It was pointed out that Farmer's Markets will be affected. The new licensing policy takes Effect July 1, 2016.

Public Health Division Report: Nancy Healy-Haney

- It was noted that the Division is trying to retain current staff and have interviewed for the open position of an Administrative Assistant. The intent is to hire a person by next week.
- There was discussion regarding the launch of the 2016-2020 CHIPP. The Division is gearing up to begin the process and looking at the resources required for the next five years. A meeting is scheduled for later this month with the Health and Human Services Department's Director and Deputy Director. It was noted that completing CHIPP will be a challenge this time because the Division does not have a grant to help with expenses for the 2016-2020 CHIPP as it did with the 2010-2015 CHIPP. There are currently no grants for the 2016-2020 CHIPP. It was noted that the Director would like a facilitator for CHIPP, but the facilitator that was retained for the 2010-2015 CHIPP was quite costly, and the amount of work required to complete a CHIPP is inordinate.
- It was brought to the Committee's attention that recruitment for doctorate and master level students has been on hold since October 2015 because of problems trying to standardize the agreement from Waukesha County with all of the Universities. At the regional WALHDAB meeting it was stated that there are many students looking for projects such as CHIPP because they need to do community health assessments. The usefulness of an advanced student and the need to show a link to academia for accreditation were discussed along with the need to develop a future workforce of Public Health workers.
- It was noted that ProHealth Care has suspended all their community nursing programs with the exception of the Hispanic Resource Center. The Division was outreached by Julianne Davan, Public Information Officer for the HHS Department, regarding the issues being created by the loss of the community nursing programs in the community. It was pointed out that the nurses had done a fine job in the community and had helped the Aging and Disability Resource Center (ADRC). The Public Health Division was approached regarding how it can help with the gap area created by the loss of these nursing programs. There was discussion regarding the many programs the Division is trying to support being

down to 18 nurses from 23, and having 2 of the 18 nurses dedicated to the Electronic Medical Record (EMR). The current number of Public Health nurses makes serving a county of almost 400,000 people very tight. The Division is working on an environmental scan which is showing an aging community for Waukesha County.

- Reference was made to the enormous undertaking the Electronic Medical Record (EMR) has been and how it has upturned the Division and its logistics. The launch of the EMR has necessitated the redeployment of staff. The process used to involve one nurse and one clerical and now requires two clerical and two nurses. Attention was brought to the new admissions process which requires many documents to be completed and scanned in, much like a doctor's office. There was discussion regarding how the new EMR works in a Public Health environment: insurance billing, the necessity of waiving some immunization fees due to the Vaccine For Children (VFC) program requirements, etc. Attention was brought to the underserved population in the county due to an inability to afford insurance coverage, or pay deductibles if they do have insurance. Committee Members focused on what will be covered by insurance and what will not be. It was suggested by members that Public Health Advisory Committee members do a walk-through of the process with a patient. The process will take about one hour but may be beneficial when addressing the board. Attention was brought to the fact that there are still a lot of tweaks that need to be done to Insight and there are concerns regarding who should be making corrections in the system. It was noted that processes that were difficult to maintain previously are now more difficult to maintain with decreasing staff and increasing requirements and mandates.
- There was discussion regarding the new CHIPP, what is anticipated to come out of it and its goals. Attention was brought to the administration bringing in Thriving Waukesha as a new partner to be an integral part of CHIPP. Thriving Waukesha's goal is community impact and it represents not-for-profits in the community. It was noted that CHIPP is driven by statistical measures. It was noted it would be helpful to have a Public Health Advisory Committee or HHS Board member as part of CHIPP. It was pointed out that on the last CHIPP the HHS Director chaired it and the HHS Board Chair was co-chair. Attention was brought to the fact that Public Health did work behind the scenes for CHIPP. It was noted that heroin and other drugs will continue to be a big issue in the future. An environmental scan shows there will be a rise in seniors in the community. Needs that are on the radar are: dementia, diabetes, obesity, etc. The latest survey shows that 70% of Waukesha County residents are overweight or obese, steadily increasing over the last 15 years. It was further noted that ultimately county health priorities are developed by the CHIPP steering committee.
- Discussion turned to the issue Flint Michigan is having with lead in the water supply. It was noted that there is crumbling infrastructure for lead pipes all over, including Milwaukee and Waukesha. It was pointed out that reports on the lead levels in Flint Michigan ranged from high to extremely high. There was discussion regarding future county health issues with lead in the water due to aging infrastructure.

Public Health Division, CD Section Report: Ben Jones

- Reference was made to the Zika virus. The President has asked for \$1.8 billion in funds for combating Zika. There was discussion regarding funding going toward a vaccine and its possible distribution to the Public Health Division. It was noted that the species of mosquito that carries Zika is not typically found in Wisconsin, but throughout the world. Reference was made to trying to link Microcephaly and Guillain-Barré Syndrome to the Zika virus, but no Emerging Infections Program (EIP) data is available to-date. There is an expectation that there will be local transmission in the United States. There have been 35 travel related cases brought in, two reports of sexual transmission from those who have not traveled, and one confirmed case in Brazil of infection through blood transfusion. It was noted that there should be concern about the blood supply. To date all that can be done to combat the Zika virus is to prevent mosquito bites and pregnancy. It was noted that 80% of those infected are not aware of it. There are

Public Health Advisory Committee
February 11, 2016 Meeting Minutes

many unanswered questions such as: Are you immune after being infected? Can the local species of mosquitos carry the virus? Can the Aedes aegypti species of mosquito travel as far north as Wisconsin? Is there an animal reservoir yet? Other facts that are known are: Once infected, the virus can last up to 10 days in the system. The Aedes aegypti mosquito can live up to 30 days. The virus can survive in semen for up to two weeks. All Committee members are invited to webinar on Friday, February 12, 2016 at 9:00 am. A link to the webinar will be forwarded to all members. They are also invited to join Public Health in Room #1001 at HHS Building to view the webinar. It was noted that women who are pregnant and have been exposed, as in having been to an area that is confirmed with Zika transmission, will be tested if requested, even if asymptomatic. It was noted that Milwaukee and Wauwatosa Public Health Departments are getting people that are pregnant and have been in these areas requesting testing. The virus would be able to be detected 2 days to 2 weeks after exposure and test results would take two weeks to come back. There was discussion regarding concern over athletes attending the Olympics in Rio de Janeiro, Brazil. Reference was made to the long term care implications of infants born disabled after being infected.

- It was pointed out that a full scale exercise is scheduled for June 14, 2016. The exercise will be a very large with 13 mass clinic/pods in the region operating at the same time entailing a lot of work. Members inquired if the Division has a dedicated preparedness employee, it was noted that Public Health does not have a dedicated preparedness person to address the needs. Members pointed out that this may be brought up as a public health need. Attention was brought to the fact that the City of Milwaukee has three dedicated preparedness people, and Wauwatosa & Oak Creek have one preparedness person each. There was much discussion on the challenges of preparing for this full scale exercise with limited resources.
- There was discussion regarding needing people on the Health and Human Services Board who are also willing to be on the Public Health Advisory Committee. JoAnn Weidman will forward the name of someone to Dr. Healy-Haney.
- It was noted that the By-Laws need to be addressed. It was requested that all go over the By-Laws in the next month, as well as, review the mission statement to see if any changes are required or if community needs require updates. It was brought to the Committee attention that the officers need to be updated every October. Also, amendments to the By-Laws should be presented at the March meeting then voted on at the April meeting so everyone has time to review. It was agreed that other Waukesha County staff are not considered staff or ex officio members, they are considered members. The question was posed as to whether there should be a mechanism for removing someone from membership in the By-Laws.
- It was concluded that the January minutes are to be reviewed next month. It was agreed that the minutes for February's meeting will be sent out the week of March 1st. It was pointed out that the March meeting will be kept on the calendar in preparation of needs meeting for March 24th at 2:00 pm. Dr. Healy-Haney is to forward Dr. Clay ideas for the next needs meeting/needs presentation. It was noted that the Chair requires a list of Communicable Diseases in the county with the year listed for a baseline. All Committee Members were asked to think about needs should be addressed for the needs presentation. A draft of the needs discussed will be available at the next committee meeting.

Public Health Advisory Committee
February 11, 2016 Meeting Minutes

The next meeting will take place on Thursday, March 10, 2016.

IV. Meeting adjourned 9:14 am.

Respectfully submitted,
/jml

Minutes approved on: 05/12/2016

Public Health Advisory Committee
Health and Human Services Board
Room #1001 - Health and Human Services Building,
514 Riverview Avenue,
Thursday, February 11, 2016 8:05 – 9:14 am